

60912 - Internships

Syllabus Information

Academic year: 2023/24

Subject: 60912 - Internships

Faculty / School: 103 - Facultad de Filosofía y Letras

Degree: 351 - Master's in Cultural Heritage Management

ECTS: 10.0

Year: 1

Semester: Second Four-month period

Subject type: Compulsory

Module:

1. General information

The objective of this subject is to provide students with the ability to adapt to and integrate into real work situations and environments as well as to improve their skills in real management environments. These approaches and objectives are aligned with the Sustainable Development Goals (SDGs) of the United Nations 2030 Agenda (<https://www.un.org/sustainabledevelopment/es/>), specifically 5 and 10 through activities related to universal access to cultural heritage. The acquisition of the learning results of the subject provides training and competence to contribute to some extent to their achievement.

2. Learning results

- To understand the different policies and models applicable and suitable for the management of cultural heritage.
- To master and apply the specific tools and techniques necessary for the development and management of strategic plans and heritage projects.
- To adapt and integrate into real work situations and environments in the field of Cultural Heritage.
- To become aware of the daily problems, demands, responsibilities and ethical obligations involved in professional activity.

3. Syllabus

The program of activities to be carried out is agreed through the academic tutor who is responsible for the subject together with the entity (company or institution) and the students, so there is an *ad hoc* program for each student.

4. Academic activities

They are aimed at training the students to become managers in the field of Cultural Heritage, focusing on the different policies, tools and specific techniques for the development and management of strategic plans and heritage projects.

- Internships outside the classroom: students will develop different tasks within their chosen position in a company or institution, under the supervision of a tutor, who will also be in charge of assessing these internships.
- Individual work consisting of the study and search for information on the tasks performed during the internship and the preparation of a final report of their work.

5. Assessment system

The subject will be evaluated as follows:

- At the end of the internship, the students must prove that they have completed the 200 hours by means of an attendance control. (10% of the grade).
- In addition, the tutor of the company or institution will be asked to provide an objective assessment (from 0 to 10) of the internship, by means of an evaluation report. (50% of the grade).
- Students must write a detailed report on the activities carried out, which can be assessed by the internship coordinator. (40% of the grade).

Assessment criteria:

- Ability to organize, plan, set goals, carry out tasks, develop a project by agreeing on deadlines and resources.
- Teamwork. Ability to integrate into and cooperate within a work group.
- Interpersonal skills. Ability to listen to opinions and provide feedback.
- Ethical behaviour. Ability to recognize the moral implications of different projects.
- Ability to learn and put into practice what has been learned
- Ability to adapt to new situations, frustration tolerance, perseverance.
- Ability to defend their own professional criteria. Personal maturity.
- Proactivity. Ability to be proactive and anticipate problems or needs.
- Autonomy
- Concern for quality
- Motivation and enthusiasm in the tasks developed in a dynamic manner.
- Performance
- Responsibility and commitment