

## **29021 - Aragonese Political and Administrative Institutions**

### **Syllabus Information**

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**Academic year:** 2024/25

**Subject:** 29021 - Aragonese Political and Administrative Institutions

**Faculty / School:** 228 - Facultad de Empresa y Gestión Pública

**Degree:** 429 - Degree in Public Management and Administration

**ECTS:** 6.0

**Year:** 4

**Semester:** First semester

**Subject type:** Optional

**Module:**

### **1. General information**

The main objective of this course is to offer a more specific training in the institutions of the Autonomous Community of Aragon, its public administrations and most relevant sectorial policies. The knowledge of this course covers not only the legal field, which is fundamental for the understanding of the subject, but also more specific concepts of History, Political Science or Economics. This training is especially useful for those who are preparing or intend to prepare for entrance exams to public institutions and administrations at regional and local level and, in particular, to the Aragonese ones. The basic knowledge of Public Law acquired in other subjects, particularly General Administrative Law and local, urban and environmental law, should be applied. The approaches of this subject are oriented towards the achievement of SDG 4.7 and 8.3.

### **2. Learning results**

1. Identifies the features of the State within the framework of the autonomous process.
2. Knows the main rules of self-government of the Autonomous Community, especially the Statute of Autonomy of Aragon.
3. Knows and understands the territorial distribution of political power in the Autonomous Communities and their competences.
4. Knows and understands the legal-constitutional and statutory status and the functioning of the main institutions of the Autonomous Community of Aragon.
5. Knows the functioning, organization and legal regime of the institutions and public administrations of Aragon and, in general, of the autonomous and local public administrations.
6. Knows and understands the regime of the civil service, finances and assets of the institutions and public administrations of Aragon.

### **3. Syllabus**

Unit 1. The Constitution of the State as a framework for the autonomous process in Aragon and the elaboration of the Statute of Autonomy.

Unit 2. The Statute of Autonomy as a basic institutional rule. General principles. Reform procedure.

Unit 3. Statutory rights and freedoms of the Aragonese. Guarantees. Equality policies.

Unit 4. The powers of the Autonomous Community of Aragon.

Unit 5. The electoral system of Aragon and forms of direct participation.

Unit 6. The Cortes of Aragon: organization and operation.

Unit 7. The Justice of Aragon. Other statutory institutions.

Unit 8. The President and the Government of Aragon.

Unit 9. The Administration of the Autonomous Community of Aragon. Transparency and good governance.

Unit 10. Territorial organization of the Autonomous Region. Local Administration.

Unit 11. Civil service and personnel: the autonomous regulation of public employment. Assets and Treasury of the Autonomous Community of Aragon.

Unit 12. Sectorial policies: Economic activities. Spatial planning, environment, urban planning and housing. Health, social action, culture and sports.

### **4. Academic activities**

#### **4.1. FACE-TO-FACE ACADEMIC ACTIVITIES**

**Lectures:** 30 hours (theoretical and practical sessions in which the contents of the course will be explained).

**Practical exercises:** 30 hours (solving problems and cases, carrying out assignments, face-to-face tutorials and field visits).

**Personal study and preparation of practical assignments:** 85 hours.

**Evaluation tests:** 5 hours.

#### **4.2. VIRTUAL ACADEMIC ACTIVITIES**

**Synchronous and asynchronous activities:** 15 hours (theoretical-practical sessions [videoconferences and/or learning pills] in which the contents of the course will be explained).

**Distance learning activities:** 15 hours (virtual network work or activities on the Moodle platform or online tutorials).

**Personal study and preparation of practical assignments:** 115 hours.

**Evaluation tests:** 5 hours.

### **5. Assessment system**

#### **5.1. GENERAL EVALUATION CONSIDERATIONS**

Evaluation criteria: In the theoretical tests the following will be assessed: degree of coincidence with the theoretical reference texts and conceptual rigor. In the practical activities the following will be assessed: comprehension of texts, relation with the content of the subject, critical contribution of the student, reflection of what has been learned in the theory sessions and rigor in the approach to the debate questions, knowledge acquired, the adequacy of the question-answer, the clarity and precision of the answers, the adequacy of the arguments used, the capacity for synthesis and analysis, and the quality of the written expression, reasoning and application of legal principles.

##### **5.1.1. Classroom group**

The on-site student who chooses the continuous evaluation system must accredit a minimum attendance of 70% of the sessions, as well as an active participation in them.

Punctuality in class attendance and correct behavior in the classroom are basic rules of coexistence. The use of electronic devices in the classroom (cell phone, tablet or computer) is prohibited, unless specifically authorized by the teacher for pedagogical use.

##### **5.1.2. Virtual group**

The virtual student who chooses to attend the synchronous sessions must connect with the camera on during the entire duration of the class, unless the teacher expressly authorizes otherwise for justified reasons.

The virtual student who chooses the continuous evaluation system and whose attendance to the voluntary synchronous sessions is not accredited, may be required by the teacher, at his/her discretion, for a specific tutorial in which a dialogue on the practices that he/she has to carry out will be established, in which he/she will be able to discuss with the teacher the practices that he/she has carried out.

#### **5.2. FACE-TO-FACE MODE**

**5.1.1 Continuous on-site evaluation**, which consists of the following evaluation activities:

**A. Knowledge tests:** consisting of 2 individual written exams (30% of the grade, minimum 5 out of 10 in each one). The exams will consist of multiple choice and/or short answer or development questions related to the program.

**B. Research work:** completion of 1 research work on a topic related to the program of the subject, and its presentation in class (40% of the grade, minimum 5 out of 10).

**C. Periodic theoretical and practical exercises:** case studies, reports and analysis of documents. Delivery in time and form of the exercises proposed by the teacher (30% of the grade, minimum 5 out of 10).

**5.1.2. Global on-site evaluation**, students who do not opt for continuous evaluation, who do not pass the course through continuous evaluation or who wish to improve their grade, will have the right to take the global test, which has the same structure as the intermediate tests, and which consists of a global final test in the first call (100% of the grade [70% theory, 30% practical], minimum 5 out of 10, in the two sections).

#### **5.3. VIRTUAL MODE**

The evaluation system for the virtual modality is the same as for the classroom modality. The main difference lies in the fact that the intermediate tests of continuous evaluation will necessarily be carried out online, through ADD-Moodle, with the tools of assignments and questionnaires, as well as the presentations of the work through videoconference.

### **6. Sustainable Development Goals**

4 - Quality Education

8 - Decent Work and Economic Growth