

60769 - Internships II

Syllabus Information

Academic year: 2024/25

Subject: 60769 - Internships II

Faculty / School: 102 - Facultad de Derecho

Degree: 642 - Master's in Legal Practice

ECTS: 18.0

Year: 2

Semester: First semester

Subject type: Compulsory

Module:

1. General information

The subject of External Practices II allows students who take it to apply and complement the knowledge acquired in their training in the Master, favoring the acquisition of skills that prepare them for the exercise of professional activities and allowing them to easily join when they finish to a professional firm, can assume the defense or representation of the rights entrusted to them with sufficient solvency.

By carrying out external academic internships, the following objectives are intended to be achieved:

- a) Immersion in the practice of law and prosecution, so that they know the future work to be developed from within the profession.
- b) Facilitate knowledge of the profession from the perspective of the lawyer and the attorney so that they can understand the functioning of a professional office at all levels, organizational, material, personal and economic.
- c) Promote the development of all the necessary skills for the practice of law and prosecution.
- d) Obtain practical experience that facilitates insertion into the labor market and improves future employability.
- e) Promote the values of innovation, creativity and entrepreneurship.

2. Learning results

1. Knows the techniques aimed at ascertaining and establishing the facts in the different types of proceedings, especially the production of documents, interrogations and expert evidence.
2. Knows how to integrate the defence of clients' rights within the framework of national and international jurisdictional protection systems.
3. Knows the different techniques of interest composition and knows how to find solutions to problems through alternative methods to the jurisdictional route.
4. Knows how to apply the professional deontological rights and duties in the lawyer's relations with the client, the other parties, the court or public authority and between lawyers.
5. Evaluates the different responsibilities linked to the practice of the professional activity, including the basic operation of free legal aid and the promotion of the lawyer's social responsibility.
6. Identify conflicts of interest and know the techniques for their resolution, establish the scope of professional secrecy and confidentiality, and preserve independence of judgment.
7. Learn how to apply in practice the organizational, management and commercial environment of the legal profession, as well as its legal, associative, tax, labour and personal data protection framework.
8. Develop the skills for choosing the right strategy for the defence of clients' rights taking into account the requirements of the different areas of professional practice.
9. Develop the skills that allow the lawyer to improve the efficiency of their work and enhance the overall functioning of the team or institution in which they works through access to information sources, knowledge of languages, knowledge management and management of techniques and tools applied.
10. Knows, knows how to organize and plan the individual and collective resources available for the practice of the legal profession in its different organizational modalities.
11. Knows how to present facts orally and in writing, and draw legal consequences in an argumentative way, taking into account the context and the addressee, according to the modalities of each procedural area
12. Develops professional work in specific and interdisciplinary teams.
13. Develops interpersonal attitudes and skills that facilitate professional practice in their relationships with citizens, with other professionals and institutions.

3. Syllabus

- 1.- STUDY OF LEGAL PROCEEDINGS.

- 2.- ATTEND COURT PROCEEDINGS (HEARINGS, DEPOSITIONS...).
- 3.- TO CARRY OUT FORMALITIES IN PUBLIC ORGANIZATIONS.
- 4.- JURISPRUDENCE STUDY.
- 5.- DRAFTING OF LEGAL DOCUMENTS (LETTERS, RECEIPTS...).
- 6.- DRAFTING OF APPEALS.
7. CALCULATION OF FEES.

4. Academic activities

Practical teaching based on activities outside the classroom.

Dynamic activity of the student with the academic tutor based on orientation interviews.

Personal study of the student and preparation of the final report

5. Assessment system

The student will submit to the academic tutor the final report of the internship at the end of the activities carried out at the collaborating entity. The date of delivery of the report must be indicated by the academic tutor, taking into account that the deadline date to transfer the grade to the minutes is the date indicated each year in the academic calendar for the call in question and that in order to defend the master's final project it is necessary that the student has passed all the subjects of the master's degree.

If in the first call the student passes the report of the tutor of the collaborating entity, but fails or does not submit the final report of the Internship II, they will be able to pass the latter in the second call, and therefore the subject, without the need to repeat the internship.

The following evaluation activities will be carried out:

- 1- Compliance by the student with the communication and interview schedule established by the academic tutor.
- 2- The adequate development by the student of the tasks entrusted by the tutor of the collaborating entity, which will be reflected in an evaluation report on the level of compliance and the skills and competencies appreciated in the student.
- 3- Overall evaluation of the internship by the student in a final report that will be between 5,000 and 9,000 words long and may be accompanied by any material deemed appropriate, with the prior consent of the tutor of the collaborating entity.

The final grade for Internship II will be obtained according to the following weighting criteria:

- 1- Compliance with the program of communications and interviews scheduled with the academic tutor of the Faculty: 15% of the final grade.
- 2- Performance of the tasks assigned by the tutor of the collaborating entity: 50% of the final grade.
- 3- Final report of the internship: 35% of the final grade.

6. Sustainable Development Goals

- 5 - Gender Equality
- 10 - Reduction of Inequalities
- 16 - Peace, Justice and Strong Institutions