

27129 - Undergraduate Dissertation

Información del Plan Docente

Academic Year	2016/17
Academic center	100 - Facultad de Ciencias
Degree	446 - Degree in Biotechnology 107 - Mobility for Degree
ECTS	10.0
Course	
Period	Indeterminate
Subject Type	End of Grade Dissertation
Module	---

1. Basic info

1.1. Recommendations to take this course

Students at the University of Zaragoza will be able to present and to defend their Bachelor's final degree Undergraduate Dissertation (herein Trabajo Fin de Grado, TFG) provided their number of credits pending to obtain the degree is equally or less than 12 ECTS (excluding the TFG 10 ECTS).

Students participating in mobility programs will follow the rules of their origin universities. Students of the Degree in Biotechnology at the University of Zaragoza will have you adhere to the directives of the degree regarding this matter, which may be consulted at the website of the Faculty of Sciences in the section corresponding to the degree in biotechnology: <https://ciencias.unizar.es/grado-en-biologia>.

1.2. Activities and key dates for the course

Individual activities related with the Undergraduate Dissertation can be started from the moment of signing the agreement between the director and the student.

The Dissertation can be defended in the different calls marked the Faculty and in the days of defense approved in the academic calendar of the faculty. Each academic year the student can only make use of only two calls. These dates can be consulted at the Faculty of Sciences website in the degree in biotechnology section:

<https://ciencias.unizar.es/grado-en-biologia>. Each of the Review Tribunals will be sovereign to cite its assigned students when they consider appropriate among the days allocated for the Dissertation defense. These schedules will be made public at the Announcement board of the Department of Biochemistry and Molecular and Cellular Biology. Distribution of Students will be distributed in each of the Tribunals by the Coordinator of the degree, and this distribution will be communicated to the students in advance.

Students must deposit the Report of their Undergraduate Dissertation in the Secretariat of the Faculty of Sciences on dates marked by the Faculty (usually two weeks before the Defense).

After the deadlines established by the Faculty without the dissertation being favorably defended, the student will need to enroll again in this matter.

The Bachelor's Undergraduate Dissertations in biotechnology are governed by the specific degree regulations and the regulations of the Faculty of science published in the website of the Faculty of Sciences:

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Los alumnos deberán depositar la Memoria de su TFG en la Secretaría de la Facultad de Ciencias en las fechas que marque la Facultad (habitualmente unas dos semanas antes de la defensa).

<https://ciencias.unizar.es/trabajo-fin-de-grado-en-biotecnologia>

https://ciencias.unizar.es/normativas-asuntos-academicos#normativa_tfg

2. Initiation

2.1. Learning outcomes that define the subject

Acquisition of knowledge and skills related to the work performed. Elaboration of a Report with scientific quality, both in content and form, following the guidelines of the degree in biotechnology and the regulations of the Faculty of Sciences, and to present and defend the performed study.

2.2. Introduction

The TFG will consist of a biotechnology-related study supervised by a director, the presentation of a written report and the oral public defense in front of a court that will qualify it.

3. Context and competences

3.1. Goals

The TFG must be commensurate with the skills acquired by the student in the degree in biotechnology, and must manifest the knowledge, abilities, and skills acquired by the student throughout their training.

The TFG aims that students have to individually deal with a particular problem in a particular context, being able to apply and integrate the knowledge and skills acquired throughout their studies, interpret the results, discuss the results in context and transmit this information in written, verbal and graphical form. In addition, the development of the TFG should contribute to the student's ability to use efficiently the different informational skills (CI) that have been acquired over the qualification, without incurring in plagiarism and proper citation of the sources used.

3.2. Context and meaning of the subject in the degree

This work aims to evaluate the set of core competencies associated with the Degree in Biotechnology and constitutes the culmination of the process of learning.

3.3. Competences

To overcome the course, the student will be more competent to...

Integrate knowledge and skills acquired throughout all the subjects coursed.

Know and be able to apply practical way the principles and methodologies of biotechnology, in any of its branches.

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Develop a work autonomously, although supervised.

Be able to adequately transmit scientific information related to biotechnology in written, verbal and graphical forms.

3.4.Importance of learning outcomes

Successful completion of this course will be the culmination of the Degree, and the achievement of graduating in biotechnology.

4.Evaluation

The student must demonstrate that it has achieved learning outcomes expected by the following evaluation activities

R eport

The work should be reflected in a written Report properly edited and bound, with a font Times New Roman, Arial or similar with a differential minimum font size of 11 points, with a interlineated space 1.15, and with margins of at least 2.5 cm. The index should go just before the start of the memory that in no case shall exceed 25 pages (including bibliography), excluding the annexes.

The memory may be made in Spanish or English. If you select Spanish language, it must also contain the summary and conclusions in English, and vice versa.

The memory will have a maximum length of 25 pages, not including appendices, index and presentation in format DIN A-4 sheets.

The memory should collect the following sections:

cover and sheets of presentation, where you must identify the title, author, director or directors, Rapporteur (if any), deposit and presentation of the TFG forms, Department that made the offer of the TFG and place

- cover and sheets of presentation, where should identify the title, author, director or directors and its approval, Department and place where the TFG has been made.
- index
- Abstract not exceeding 300 words in English and Spanish
- background
- objectives or approach to work
- If experimental, include techniques and equipment used
- results
- discussion (if considered appropriate the results and discussion sections can be combined)
- conclusions in English and Spanish
- references and sources (properly cited in the text and referenced; wearing Manager references, see course CI to the TFG in moodle)
- Appendices with additional information

Directors of a TGF must check that the presented Report conforms to the guidelines before giving the approval prior to

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the deposit.

Defense

Each student will make an oral presentation for a maximum time of 15 minutes, preferably using a PowerPoint type presentation. The Defense can be done in Spanish or English. The presentation must care for language, graphs, tables, units, etc... Images size and colors must be suitable for correct viewing in the room (white background, use is not recommended elements in yellow or light green, using font arial, calibri, and sizes of letter between 18 and 24 pts).

Recommended contents (adapt them according to type of work):

- background
- objectives or approach to work
- results and discussion (if appropriate the results sections and discussion can be separated)
- conclusions

The TFG will be marked as any other subject of the degree. To overcome it the student must show that during its realization he has been able to reach the General Aims proposed for the subject.

Court: Work will be evaluated by courts that will be form according to the guidelines of the degree in biotechnology, published on the website of the Faculty of Sciences.

The courts will evaluate the TFG taking into account the quality of presented memory, its presentation and its subsequent debate. The Court will use the headings system approved by the GGC for evaluation of the Report and of the Oral Presentation. Report and Oral Defense will contribute to the final grade with 60% and 40% respectively. In the evaluation the Court has in addition the assessment report submitted by the directors and Rapporteur, where appropriate.

Report: 60% of the final mark. Advantage:

- Structure, respecting the requested schema, and capability of synthesis
- Attention to ethical standards; plagiarism and citation. Use, management and expression of bibliographic sources (bibliography, citation and appropriate expression of references). Use of bibliographic managing tools.
- Introduction, original and in context of the study
- Domain of the subject and the language of the area and matter
- Adequate and concise definition of objectives
- Methodology, either explained or referenced
- Expression of the results formally correct (proper use of units, figures, graphics, tables, statistics, etc...)
- Maturity of the discussion, domain of the subject and originality (interpretation of results and related information).

Oral Defense: 40% of the note

- Oral presentation: 50% Note: mastery of the topic, structure, clarity, quality of the material chart (language, graphs, tables, units, etc...) and adjustment to exposure time (15 minutes)
- Debate of work: 50% Note: domain of the subject and quality of the responses to the questions posed

THE HEADINGS OF EVALUATION REPORTS THAT WILL BE USED BY THE COURT

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are available in:

<https://ciencias.unizar.es/trabajo-fin-de-grado-en-biotecnologia>

5. Activities and resources

5.1. General methodological presentation

Realization of an individual and original study selected or assigned from among those proposed each course. The study can consist of, among others, results obtained in the laboratory from practical stays in companies or institutions, or during a stay in another University, Spanish or foreign, through a mobility agreement.

5.2. Learning activities

The TFG will be individual, although according to the type it can be integrated in a group. Individual or group character should be reflected in the proposal, and in the case of group work will be necessary to differentiate the contribution of each author in the overall work plan to make possible the personal assessment, since the Report and Defense must be public and individual.

The project must be adjusted to the 10 ECTS. The student has to spend a similar time in the production of results (100-150 hours) and in the development of other tools; get to know the study system, establishment of objectives, analyze and discuss findings, produce report and presentation, and prepare its public defense (100-150 hours).

The TFG can be carried out in:

- the University of Zaragoza, in any of its departments, centers, and institutes of research, both own and associated
- companies or institutions outside the University of Zaragoza.

In the event that the TFG is the result of a work in companies or institutions, it should not have recognition of ECTS by external or similar practicums. Depending on the number of hours carried out and the quality of the work performed, upon express request by the party concerned the CGC may authorize the proposal of a Dissertation as a result of these practices. In any case, it is essential that the number of hours carried out as Externships is equal to or greater than the number of hours of the TFG.

The student is recommended to follow the **Course Informational Tools** (Moodle platform) before starting work.

The student must submit a Report with a minimum differential font size of 11 points, with interlineate space 1.15, and with margins of at least 2.5 cm. The index should go just before the start of the Report that in no case shall exceed 25 pages, excluding annexes.

The Report can be submitted in Spanish or English. If you select the Spanish language it should contain also the summary and conclusions in English (and vice versa).

Directors of a TFG must check that presented report conforms to the guidelines set by the TFG guide before giving the approval prior to their deposit.

Directors shall give the directions to guide the student in the Dissertation in accordance with the teaching guide for the subject, taking into account the specific objectives of each particular TFG, but always keeping in mind that the student is

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the true head of the TFG (preparation and experiments, preparation of Report and preparation of Defense). The directors shall take into account the various aspects of the TFG, particularly the used CI, which constitute an important part of the autonomous formation of the student, and the student must demonstrate responsibility, independence, involvement and professional maturity.

Oral public defense of the work before a court.

5.3.Program

Realization of a biotechnology-related work supervised by one or two directors. The typology of the TFG may be:

Type 1. Experimental work in the laboratory for the collection and interpretation of their own results.

Type 2. A study or project related to the biotechnology industry or related sectors in any of the aspects in which a Biotechnologist is competent.

Type 3. Interpretation of theoretical results or understanding of phenomena related to biotechnology.

Type 4. An original and critical bibliographic study base in information search contrasted sources.

Type 5. Any other type of study related to biotechnology approved by the CGC.

The TFG aims students to individually deal with a particular problem in a particular context, being able to apply and integrate the knowledge and skills acquired throughout their studies, interpret the results, discuss the results in context and transmit this information in written, verbal and graphical form. In addition, the development of the TFG should contribute to the student's ability to use efficiently different informational skills (CI) that have been acquired over the degree, without incurring in plagiarism and proper citation of the sources used.

5.4.Planning and scheduling

Students can start to work in their Dissertation Study as soon as agreed with its directors and always after following the signing of the guardianship agreement. In any case the TFG have annual duration, and most of the assignments are expected to be effective not later than the month of November.

Any action related to the TFG (meetings, seminars, field work, etc...) will have to be programmed and planned according with the timetable of the student in other subjects. It must not be forgotten that the student is not a member of the research group in which it is integrated, he is a student who is studying a subject and who must be evaluated by the group which welcomes him; during the TFG director and student must maintain a teacher-student relationship.

Calls for the Oral Defenses will be made public due in advance on the website of the Faculty of Sciences, adjusting to the specific legislation for these TFG.

5.5.Bibliography and recommended resources