

27351 - Cash Management

Información del Plan Docente

Academic Year	2016/17
Academic center	109 - Facultad de Economía y Empresa 228 - Facultad de Empresa y Gestión Pública 301 - Facultad de Ciencias Sociales y Humanas
Degree	454 - Degree in Business Administration and Management 458 - Degree in Business Administration and Management 448 - Degree in Business Administration and Management
ECTS	6.0
Course	4
Period	Half-yearly
Subject Type	Optional
Module	---

1.Basic info

1.1.Recommendations to take this course

1.2.Activities and key dates for the course

2.Initiation

2.1.Learning outcomes that define the subject

2.2.Introduction

3.Context and competences

3.1.Goals

3.2.Context and meaning of the subject in the degree

3.3.Competences

3.4.Importance of learning outcomes

4.Evaluation

5.Activities and resources

5.1.General methodological presentation

The learning process that has been designed for this subject is based on the following:

The course "cash management" is 6ECTS course composed by 150 hours of work load divided in 60 teaching hours and 90 hours of autonomous working.

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The course implies lectures, seminars and practical sessions. All class sessions will be based in a participative model. Due to the dynamism of the topic, pieces of news related to the topic and debates will take place in the classes.

Practical classes will consist on solving real cases that will be prepared by the students or by the teacher. Active participation is essential so it is important to prepare the cases previously in order to solve them in class.

Seminars have the aim of putting in common the work done by different student groups, letting the rest of the students to share and to give their point of view of the topic related to the course.

5.2.Learning activities

The programme of the course tries to get the expected aims involving the following activities according to the course profile recorded in the Report of the Bachelor in Business

Activities	N. Credits	Methodology	Abilities acquired
Theoretical classes	1,2	Lecturers Individual work	E1, E2, E6
Practical classes	1,2	Practical sessions with computers Works Presentation	E6, T1a, T1d, T4a
Seminars and personal Working groups, and personal work	3,6	Personal work Individual Work and work in groups. Individual and group tutorials	E1, E2, E3, E6, T1d, T2b, T2d

5.3.Program

TEMA 1.- Financial problems of Cash-Management.

1.1. Introduction.

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1.2. Functions of the Cash Manager.

1.3. Difficulties of Cash and not cash!.

1.4. Assessment of the financial cost from cash problems.

TEMA 2.- Conceptual framework of cash management.

2.1. Basics of cash management.

2.2. Cash- Management computerization.

2.3. Managing Cash flows.

2.4. Cash tools and channels.

2.5. Payment flows and management.

TEMA 3.- Cash Management Techniques.

3.1. Introduction.

3.2. Central Cash Management.

3.3. Zero-negative Cash Management.

TEMA 4.- Banking relations in cash Management.

4.1. Introduction

4.2. Basic elements in negotiation

4.3. Financial control in Banking operations

4.4. Solving differences with the Bank. Practical approach.

TEMA 5.- Cash Management: Investing surpluses

5.1. Introduction

5.2. Amount, period and intermediaries of the investment

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5.3. Traditional Financial instruments for surplus investment

5.4. Other financial instrument for long periods.

TEMA 6.- Cash Management: Financing deficits.

6.1. Introduction

6.2. Financing Banking products

6.3. Non Banking Financing products

6.4. Other Financing products in short term

TEMA 7.- Cash Management: Financial Risk Management.

7.1. Introduction

7.2. Different Types of risk

7.3. Coverage Instruments for financial risk

5.4.Planning and scheduling

The calendar of actual sessions will be announced on the website of the center; the presentation of works and other activities will be communicated by the teacher through appropriate ways.

5.5.Bibliography and recommended resources

UPDATED BIBLIOGRAPHY IS AVAILABLE THROUGH THE WEBSITE OF THE LIBRARY:

<http://psfunizar7.unizar.es/br13/eBuscar.php?tipo=a>