

Información del Plan Docente

Academic Year	2017/18
Faculty / School	
Degree	
ECTS	12.0
Year	---
Semester	Second Four-month period
Subject Type	
Module	---

1.General information**1.1.Introduction****1.2.Recommendations to take this course****1.3.Context and importance of this course in the degree****1.4.Activities and key dates****2.Learning goals****2.1.Learning goals****2.2.Importance of learning goals****3.Aims of the course and competences****3.1.Aims of the course****3.2.Competences****4.Assessment (1st and 2nd call)****4.1.Assessment tasks (description of tasks, marking system and assessment criteria)****5.Methodology, learning tasks, syllabus and resources****5.1.Methodological overview**

The learning process designed for this course is an active method based on the independent learning of the student. The main characteristics are as follow:

- Motivation for learning.
- Learning step by step, with increasing difficulty.
- Practical application of the theoretical concepts.

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- Encouragement of independent learning of the student.
- Development of skills in: searching of information, research, data analysis...

5.2.Learning tasks

The learning activities are based on the independent learning of the student under the supervision of an academic tutor. In this sense, the student will receive frequent tutoring from his academic tutor.

As a previous step the student will complete an initial proposal detailing the contents of the undergraduate dissertation. From this proposal, the final document will be elaborated and deposited in electronic format and on paper. Finally, the student will present his work, by an oral presentation, before an academic tribunal.

It is suggested that the students consult the next resource: Guía de Herramientas y pautas para un buen TFG: "Learning Tools and Guidelines Guide for a successful End-of-Degree Project". It is an online course -across the slant of the Virtual Campus of the UZ - that tries to be a guide that provides information and advice about the features and the development of the End-of-Degree Project to the students of the University of Saragossa. The ultimate aim is to make the students reflect about the End-of-Degree Project in such a way that it helps them to plan and develop his TFG with minimum quality standards. It remains open all the academic year long, having the support of a permanent advisory service attended by librarians of the University of Saragossa.

Contents:

Step 1. Knowledge of the regulation concerning your TFG

Step 2. Choosing the topic

Step 3. Choosing your bibliographical references manager

Step 4. Planning and to looking for the information

Step 5. Evaluating the found information

Step 6. Using the information ethically

Step 7. Writing the work

Step 8. Once finished the work ... (To upload it to the repository, copyright, etc.)

*How to register in the course:

1. If you are registered in the End-of-Degree Project subject, the registration is automatic.

2.If you are not registered in the End-of-Degree Project Subject, contact with your Library School Center <http://>

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biblioteca.unizar.es/conocenos/directorio-buz

5.3.Syllabus

No specific program is provided because the contents of the undergraduate dissertations are diverse.

5.4.Course planning and calendar

This course requires 300 h of individual work of the student (12 ECTS).

5.5.Bibliography and recommended resources

- BB BLAXTER, L., HUGHES, C., TIGHT, M. 2005. Cómo se hace una investigación. Barcelona: Gedisa.
- BB CLANCHY, J., BALLARD, B. 2000. Cómo se hace un trabajo académico: guía práctica para estudiantes universitarios. 2ª ed. aumentada. Zaragoza: Prensas universitarias de Zaragoza.
- BB Creme, P., LEA, M.R. 2005. Escribir en la universidad. Barcelona: Gedisa.
- BB DÍAZ FERNÁNDEZ, A.M. 2009. Ya te puedes ir preparando: guía de inicio a la investigación en el Espacio Europeo de Educación Superior. Cizur Menor (Navarra): Aranzadi.
- BB WALKER, M. 2005. Cómo escribir trabajos de investigación. Barcelona: Gedisa.

The updated recommended bibliography can be consulted in:

<http://psfunizar7.unizar.es/br13/egAsignaturas.php?id=2196>