

29006 - General Administrative Law

Información del Plan Docente

Academic Year	2018/19
Subject	29006 - General Administrative Law
Faculty / School	228 - Facultad de Empresa y Gestión Pública
Degree	429 - Degree in Public Management and Administration
ECTS	12.0
Year	2
Semester	Annual
Subject Type	Compulsory
Module	---

1.General information

1.1.Aims of the course

1.2.Context and importance of this course in the degree

1.3.Recommendations to take this course

2.Learning goals

2.1.Competences

2.2.Learning goals

2.3.Importance of learning goals

3.Assessment (1st and 2nd call)

3.1.Assessment tasks (description of tasks, marking system and assessment criteria)

4.Methodology, learning tasks, syllabus and resources

4.1.Methodological overview

The methodology followed in this course is oriented towards the achievement of the learning objectives. It adopts the following strategies:

1. Making the student aware of the learning process which demonstrates that participants are able to continue learning on their own after the class has ended.
2. Training in social and ethical values.
3. Training in terms of quality, promoting an education based on active and participative methods.

4.2.Learning tasks

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This course is organized as follows:

- **Theory sessions (90 hours).** Besides transmitting the main notions of the discipline in a clear, systematic and synthetic form, the professor will try to encourage the student participation in the class.
- **Practice sessions (30 hours).** The professor will provide the students with practical exercises which will have to solve them following the instructions concerning each exercise. Most of the time, students will have to work individually and assignments will be delivered to the professor in time. Exercises can also be solved in the class.
- **Autonomous work (160 hours).** The academic calendar will include activities focused on reading and studying the bibliographical material and the analysis of the current issues.
- **Tutorials (12 hours).**
- **Assessment tasks (8 hours).**

4.3.Syllabus

The course will address the following topics:

Section I. Introduction and sources of administrative law

- Topic 1. Concept of public administration and administrative law.
- Topic 2. National law and administrative regulation.

Section II. Administrative organization

- Topic 3. Administrative organization.
- Topic 4. Central government.
- Topic 5. The autonomous communities.
- Topic 6. Local government.
- Topic 7. Other public administrations in Spain.

Section III. Administrative procedure and citizen's legal protection

- Topic 8. Relationship between citizens and the public administration.
- Topic 9. Principle of legality and public service's powers.
- Topic 10. Administrative act.
- Topic 11. Review of administrative acts.
- Topic 12. Inactivity by the public service.
- Topic 13. The administrative procedure (I).
- Topic 14. The administrative procedure (II).
- Topic 15. Protection of citizens against administrative decisions.
- Topic 16. Administrative jurisdiction.
- Topic 17. Responsibility of the public administration.

Section IV. Public sector contracts and state property

- Topic 18. Public sector contracts (I).
- Topic 19. Public sector contracts (II).
- Topic 20. State property.

Section V. Activities of the public administration and public authority

- Topic 21. *Capacity-building activity.*
- Topic 22. Sanctioning powers.
- Topic 23. Forced expropriation.

4.4.Course planning and calendar

Further information concerning the timetable, classroom, office hours, assessment dates and other details regarding this

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course will be provided on the first day of class or please refer to the Faculty of Business and Public Management website and Moodle.

4.5. Bibliography and recommended resources