

29026 - Efficient Auditing and Management

Información del Plan Docente

Academic Year	2018/19
Subject	29026 - Efficient Auditing and Management
Faculty / School	228 - Facultad de Empresa y Gestión Pública
Degree	429 - Degree in Public Management and Administration
ECTS	6.0
Year	4
Semester	Indeterminate
Subject Type	Optional
Module	---

1.General information

1.1.Aims of the course

1.2.Context and importance of this course in the degree

1.3.Recommendations to take this course

2.Learning goals

2.1.Competences

2.2.Learning goals

2.3.Importance of learning goals

3.Assessment (1st and 2nd call)

3.1.Assessment tasks (description of tasks, marking system and assessment criteria)

4.Methodology, learning tasks, syllabus and resources

4.1.Methodological overview

The learning process that has been designed for this course is based on the following activities:

In the process of learning, different teaching methods will be used: expository didactic techniques for the theoretical classes and more participatory techniques will also be used. This second type of activities allows student involvement in the learning process and allows the teacher to realise the problems and concerns that may arise in the various topics.

In addition to the scheduled classes, the student must make an effort to study and be familiar with the basic content of the

course.

4.2.Learning tasks

The programme offered to the students to help them achieve the learning results includes the following activities:

1: Theoretical Classes: these will consist of lectures, in which the fundamental concepts of the topics of the programme will be explained by the teacher.

2: Practical Classes: two kind of activities will be used:

- Activities to learn theoretical concepts but with the active participation of the students, because they will apply already acquired knowledge to the understanding of new concepts.
- Resolution of practical exercises.

3: Tutorials: they allow a more direct and personal support to students in order to answer questions about the contents of the subject and guide them in their studies and in the resolution of exercises. These tutorials may be individual or in a group.

4.3.Syllabus

Lesson 1.Public management and efficiency

Lesson 2.Innovations in public management

Lesson 3.The evaluation of public policies

Lesson 4. Audit and control in Public Management

Lesson 5. Audit law. Annual Accounts and Types of Audit.

Lesson 6. Audit Planning.

Lesson 7. Principle of Importance and audit risk.

Lesson 8. Audit Report.

4.4.Course planning and calendar

The schedule of the theoretical and practical classes and other activities will be communicated by the teacher and through the adequate channels.

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Working time (in hours):

Attendance to theoretical classes: 38

Attendance to practical classes: 22

Tutoring assistance: 8

Preparation of theoretical works: 22

Preparation of practical works: 15

Preparation of theoretical classes: 15

Preparation of practical classes: 12

Exam Preparation: 15

Testing: 3

Total student work: 150 (6 ECTS)

4.5. Bibliography and recommended resources