

28535 - Administrative Procedure and Procedural Labour Law Practice

Syllabus Information

Academic Year: 2019/20

Subject: 28535 - Administrative Procedure and Procedural Labour Law Practice

Faculty / School: 108 -

Degree: 428 - Degree in Labour Relations and Human Resources

ECTS: 6.0

Year: 2

Semester: Second semester

Subject Type: Optional

Module: ---

1.General information

1.1.Aims of the course

1.2.Context and importance of this course in the degree

1.3.Recommendations to take this course

2.Learning goals

2.1.Competences

2.2.Learning goals

2.3.Importance of learning goals

3.Assessment (1st and 2nd call)

3.1.Assessment tasks (description of tasks, marking system and assessment criteria)

4.Methodology, learning tasks, syllabus and resources

4.1.Methodological overview

The learning process that has been designed for this subject is based on the following aspects:

*The instructive teaching model with exposition of the concepts and theoretical knowledge and the use of bibliography about the programmed contents.

*Use of the method of the case focused on the activity and student involvement.

4.2.Learning tasks

The programme offered to the students in order to help them achieve the expected results include the following activities:

Lectures: 15 hours

* Master class: presentation of the main contents of each didactic unit in order to facilitate its understanding and study.

Practical classes, in lecture room: 45 hours

Student's work: 90 hours

1. Reading of textbooks, doctrinal articles and reference books.

2. Law and precedent search and analysis

3. Questions and problems solving
4. Resolution of practical cases
5. Exams

4.3.Syllabus

Didactic Unit 1: Administrative Procedures in the labour field.

Didactic Unit 2: Administrative Procedures in the field of Social Security.

Didactic Unit 3: Practice of Labour Proceeding.

Didactic Unit 4: social measures and arrangement with creditors.

Didactic Unit 5: Criminal Protection and employees'rights.

4.4.Course planning and calendar

Calendar of in-person sessions and submission of Works.

Practices and dates for submission of Works will be fixed at the beginning of the semester, according to the academic calendar.

Programme:

Didactic Unit 1: Administrative Procedures in the labour field.

Didactic Unit 2: Administrative Procedures in the field of Social Security.

Didactic Unit 3: Practice of Labour Proceeding.

Didactic Unit 4 Social measures and arrangement with creditors.

Didactic Unit 5: Criminal Protection and employees'rights.

They will be communicated through appropriate means at the beginning of the course period. Final exams dates and timetable are available on the website of the Faculty.

4.5.Bibliography and recommended resources